

# Sponsorship Prospectus

Acoustics 2024



**Acoustics  
in the sun**  
Gold Coast Queensland

## AN INVITATION TO PARTICIPATE

In November 2024 the Queensland Division of the Australian Acoustical Society is hosting Acoustics 2024, the annual conference of the Society.

Located at the Gold Coast Convention and Exhibition Centre, Acoustics 2024 will provide a unique opportunity for manufacturers and suppliers to showcase the latest developments in acoustic instrumentation, software and noise and vibration control products. With an anticipated attendance of over 250 industry professionals, researchers and educators from Australia and the rest of the world, there is no better opportunity for a manufacturer or supplier to present their latest innovations and products to the Australian acoustics industry.

On behalf of the Acoustics 2024 Organising Committee we extend an invitation to all companies and individuals associated with noise and vibration to be part of this exciting event. We look forward to seeing you in November 2024 and thank you in advance for supporting the Australian Acoustical Society.

**Dr Michael Hayne**

**Queensland Division**

**Australian Acoustical Society**

Acoustics 2024 Conference Chair



## CONFERENCE OVERVIEW

The conference will be held between Wednesday the 6<sup>th</sup> and Friday the 8<sup>th</sup> of November 2024 at the Gold Coast Convention and Exhibition Centre, located at 2684-2690 Gold Coast Highway, Broadbeach. The draft program for the Conference is<sup>1</sup>:

Wednesday	9:00am to 3:00pm	Short courses
	3:30pm to 3:45pm	Welcome Ceremony
	3:45pm to 4:45pm	Opening Plenary Session
	5:00pm to 7:00pm	Welcome Reception
Thursday	9:00am to 10:00am	Plenary Session
	10:00am to 10:30am	Morning Tea
	10:30am to 12:30pm	Morning Session
	12:30pm to 1:30pm	Lunch
	1:30pm to 3:00pm	Early Afternoon Session
	3:00pm to 3:30pm	Afternoon tea
	3:30pm to 5:30pm	Late Afternoon Session
	6:30pm to 10:30pm	Conference Dinner
Friday	9:00am to 10:00am	Plenary Session
	10:00am to 10:30am	Morning Tea
	10:30am to 12:30pm	Morning Session
	12:30pm to 1:30pm	Lunch
	1:30pm to 3:00pm	Early Afternoon Session
	3:00pm to 3:30pm	Afternoon Tea
	3:30pm to 4:30pm	Plenary Session
	4:30pm to 4:45pm	Closing Ceremony

---

<sup>1</sup> The proposed Conference program should be considered to be a preliminary draft and is liable to change depending on the number of plenary/ keynote speakers and the number of papers received.

## CONFERENCE LAYOUT

The Exhibition Area allows for the installation of up to 32 exhibition spaces and a coffee cart as shown in Figure 1. The conference sessions will be held in Meeting Rooms 5 to 9, immediately adjacent to the Exhibition Area. The morning tea, lunch and afternoon tea on the Thursday and Friday will be situated in the Exhibition Area.

## VALUE AND BENEFITS

The value and benefits for the different sponsorship levels and Trade Show Exhibitors are summarised under the relevant headings on Pages 5 to 11. All costs are listed in Australian Dollars and exclude GST.

## RESERVATION AND PAYMENT

Reservations will open for AAS Sustaining members on the April 26, 2024.

Reservations for all other organisations will open on May 2, 2024.

The exhibition spaces will be allocated on a first-come/first-served basis with the exception of the premium exhibition spaces (27/28 and 25/26) reserved for the Diamond and Platinum Sponsors and exhibition spaces 11/12, 13/14, 15/16, 23/24 and 29/30 that are reserved for Gold Sponsors.

In the event a Diamond, Platinum or Gold Sponsorship is unsold, those booths will be made available to other sponsorship levels. Sponsors/Exhibitors have the right to choose their position in order of receipt of payment.

A 50% deposit will be required when purchasing a Sponsorship or exhibition space. Due to the limited number of exhibition spaces available, payment of the deposit in full is required. Payment of the remaining 50% will be required before the 30<sup>th</sup> of September 2024.

## CONTACTS

Organisations and individuals wishing to be part of Acoustics 2024 can contact the Exhibition and Sponsorship Manager at the contact details below:

**Richard Devereux**

Acoustics 2024

Exhibition & Sponsorship Manager

Tel: + 61 7 3217 0055

[rdevereux@acransoundcontrol.com.au](mailto:rdevereux@acransoundcontrol.com.au)

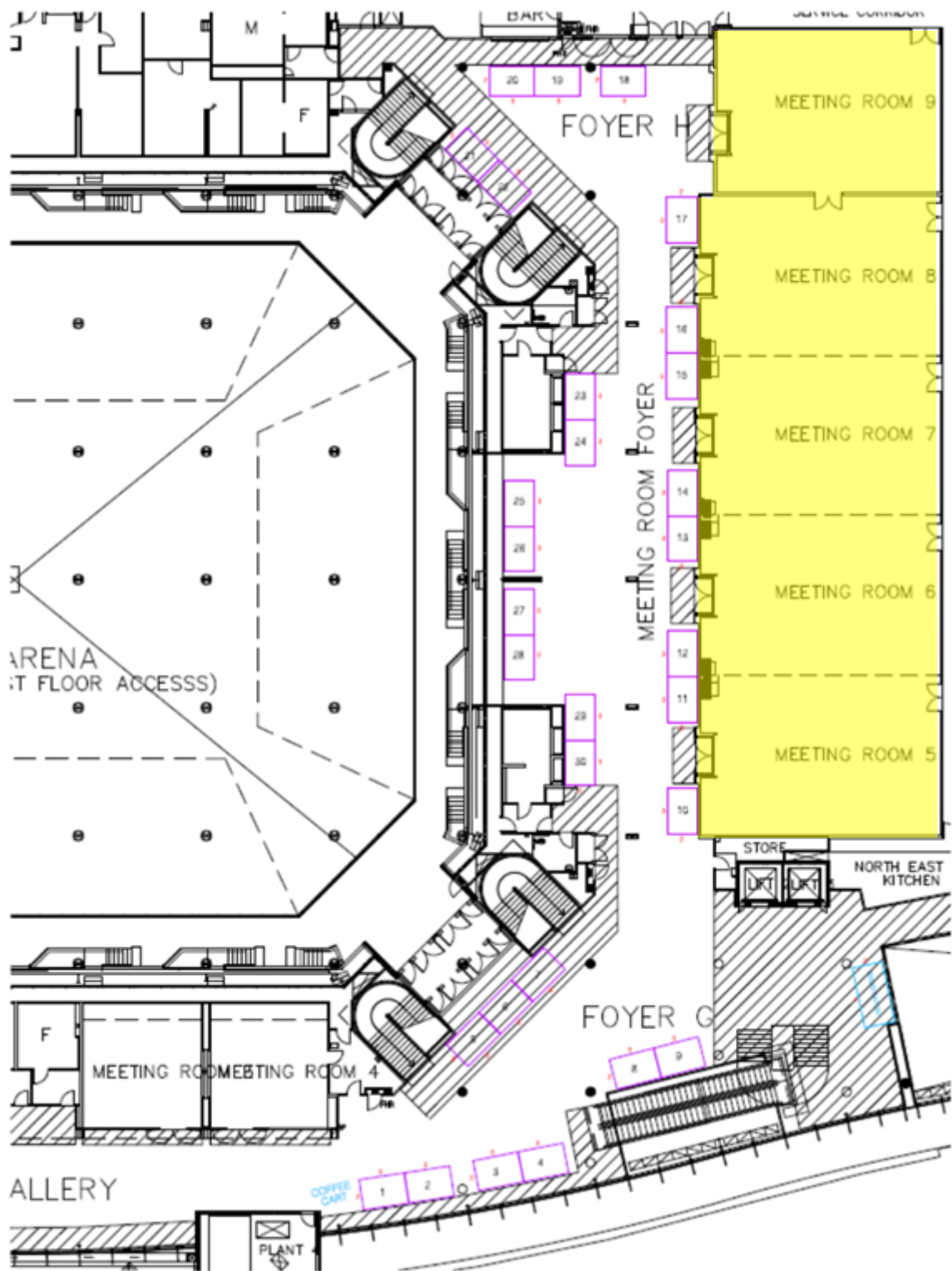


Figure 1: Proposed Acoustics 2024 Trade Show exhibition space layout

# DIAMOND SPONSOR

## VALUE

The Diamond Sponsor is the premium sponsor of the event and as such will have exclusive access to the delegates on the Wednesday, enjoy maximum exposure before, during and after the Conference, with the highest priority given to the placement of branding in all documentation and on-site signage. The Diamond Sponsor will also be acknowledged as the exclusive sponsor of the Conference Opening, First Plenary Session and Welcome Reception which will take place on the afternoon and evening of Wednesday the 6<sup>th</sup> of November. The Diamond Sponsor will receive four full Conference Registrations, four additional Welcome Function tickets and two additional Conference Dinner tickets.

## BENEFITS

- ❑ Exclusive sponsor of the opening ceremony and plenary presentation (valued at \$8,500).
- ❑ Exclusive sponsor of the Welcome Function (valued at \$13,500).
- ❑ One (1) premium double sized exhibition space on Thursday and Friday (valued at \$7,000).
- ❑ Four (4) Conference Registrations – includes dinner tickets (valued at \$3,800).
- ❑ Four (4) additional Welcome Function tickets (valued at \$280).
- ❑ Two (2) additional Conference Dinner tickets (valued at \$300).
- ❑ Double page advertisement inside the front cover of the Conference Book of Abstracts (valued at \$1,700).
- ❑ Company banner (supplied by sponsor) in the main registration area.
- ❑ Company banner (supplied by sponsor) at the front of the auditorium during the sponsored opening plenary session.
- ❑ Company Logo placed on the name badge of each delegate (valued at \$2,500).
- ❑ Printing of your organisation logo and acknowledgement as the Diamond Sponsor on the exhibitor page in the Conference Book of Abstracts (valued at \$150).
- ❑ Display of your sponsorship, company logo and direct company link on the Conference Web page (valued at \$150).
- ❑ Verbal acknowledgement as the Diamond Sponsor at the opening address, dinner and closing address.
- ❑ Opportunity to supply branded giveaway merchandise.
- ❑ Sponsorship of the best conference paper award, to be presented by the sponsor's representative at the conference dinner (valued at \$1,000).

## EXCLUSIVENESS

- ❑ A single Diamond Sponsor will be allowed.

**INVESTMENT: \$18,000 (EX. GST)**

# PLATINUM SPONSOR

## VALUE

The Platinum Sponsor will be the exclusive sponsor of the Conference Dinner which will take place on the evening of Thursday 10<sup>th</sup> November. The Platinum Sponsor will be entitled to a double sized exhibition space for the Trade Show on the Thursday and Friday and four full Conference Registrations and two additional Conference Dinner Tickets.

## BENEFITS

- ❑ Exclusive sponsor of the conference dinner (valued at \$22,000).
- ❑ One (1) premium double sized exhibition space on Thursday and Friday (valued at \$7,000).
- ❑ Four (4) full Conference Registrations – includes dinner tickets (valued at \$3,800).
- ❑ Two (2) additional Conference Dinner tickets (valued at \$300).
- ❑ Full page advertisement inside the Conference Book of Abstracts (valued at \$1,000).
- ❑ Company banner (supplied by sponsor) in the main registration area.
- ❑ Company banners (supplied by sponsor) adjacent to the rostrum at the Conference dinner.
- ❑ Printing of your organisation logo and acknowledgement as the Platinum Sponsor on the exhibitor page in the Conference Book of Abstracts (valued at \$150).
- ❑ Display of your sponsorship, company logo and direct company link on the Conference Web page (valued at \$150).
- ❑ Verbal acknowledgement as the Platinum Sponsor at the opening address, dinner and closing address.
- ❑ Opportunity to supply branded giveaway merchandise.

## EXCLUSIVENESS

- ❑ A single Platinum Sponsor will be allowed.

## INVESTMENT: \$16,000 (EX. GST)

# GOLD SPONSOR

## VALUE

Each of the Gold Sponsors will be entitled to the exclusive sponsorship of a plenary session or a keynote address and accompanying specialist workshop (if applicable) on the Thursday or Friday. A Gold Sponsor will be provided with a premium double sized exhibition space for the Trade Show on the Thursday and Friday and three full Conference Registrations.

## BENEFITS

- ❑ Exclusive sponsorship of a plenary session or a keynote address and accompanying specialist workshop on the Thursday or Friday (valued at \$6,000).
- ❑ Sponsorship of a morning/afternoon tea or lunch on Thursday or Friday (valued at: \$5,500).
- ❑ One (1) premium double sized exhibition space on Thursday and Friday (valued at \$7,000).
- ❑ Three (3) full Conference Registrations – includes dinner tickets (valued at \$2,850).
- ❑ ½ page advertisement inside the Conference Book of Abstracts (valued at \$750).
- ❑ Company banner (supplied by sponsor) at the front of the auditorium during the sponsored plenary or keynote session.
- ❑ Printing of your organisation logo and acknowledgement as a Gold Sponsor on the exhibitor page in the Conference Book of Abstracts (valued at \$150).
- ❑ Display of your sponsorship, company logo and direct company link on the Conference Web page (valued at \$150).
- ❑ Verbal acknowledgement as a Gold Sponsor at the opening address, dinner and closing address.
- ❑ Opportunity to supply branded giveaway merchandise.

## EXCLUSIVENESS

- ❑ A maximum of four (4) Gold Sponsors will be allowed.

**INVESTMENT: \$10,000 (EX. GST)**



# SILVER SPONSOR

## VALUE

The Silver Sponsor will be entitled to the exclusive sponsorship of a plenary session or a keynote address and accompanying specialist workshop (if applicable) on the Thursday or Friday. The Silver Sponsor will also have their logo on the Conference Proceedings USB and lanyard. One standard single sized exhibition space will be provided along with three full Conference Registrations.

## BENEFITS

- ❑ Exclusive sponsorship of a plenary session or a keynote address and accompanying specialist workshop on the Thursday or Friday (valued at \$6,000).
- ❑ One (1) standard single sized exhibition space on Thursday and Friday (valued at \$3,500).
- ❑ Three (3) full Conference Registrations – includes dinner tickets (valued at \$2,850).
- ❑ Company logo on Conference proceedings USB and lanyard (valued at \$2,650).
- ❑ ¼ page advertisement inside the Conference Book of Abstracts (valued at \$400).
- ❑ Company banner (supplied by sponsor) at the front of the auditorium during the sponsored plenary or keynote session.
- ❑ Printing of your organisation logo and acknowledgement as the Silver Sponsor on the exhibitor page in the Conference Book of Abstracts (valued at \$150).
- ❑ Display of your sponsorship, company logo and direct company link on the Conference Web page (valued at \$150).
- ❑ Verbal acknowledgement as the Silver Sponsor at the opening address, dinner and closing address.
- ❑ Opportunity to supply branded giveaway merchandise.

## EXCLUSIVENESS

- ❑ A single Silver Sponsor will be allowed.

**INVESTMENT: \$7,000 (EX. GST)**

# BRONZE SPONSOR

## VALUE

Bronze Sponsorship allows an exhibitor to increase their impact and product recall at the Conference. Each Bronze Sponsor will be provided with one standard single sized exhibition space and three full Conference Registrations.

## BENEFITS

- ❑ One (1) standard single sized exhibition space on Thursday and Friday (valued at \$3,500).
- ❑ Three (3) full Conference Registrations – includes dinner tickets (valued at \$2,850).
- ❑ ¼ page advertisement inside the Conference Book of Abstracts (valued at \$400).
- ❑ Printing of your organisation logo and acknowledgement as a Bronze Sponsor on the exhibitor page in the Conference Book of Abstracts (valued at \$150).
- ❑ Display of your sponsorship, company logo and direct company link on the Conference Web page (valued at \$150).
- ❑ Verbal acknowledgement as a Bronze Sponsor at the opening address, dinner and closing address.
- ❑ Opportunity to supply branded giveaway merchandise.

## EXCLUSIVENESS

- ❑ A maximum of four (4) Bronze Sponsors will be allowed.

**INVESTMENT: \$5,000 (EX. GST)**

# TRADE EXHIBITORS

## VALUE

Exhibiting at the Trade Show allows an organisation to showcase their latest products and innovations to an interested audience. Each Trade Exhibitor will be provided with one standard single sized exhibition space and one full Conference Registration.

## BENEFITS

- ❑ One (1) standard single sized exhibition space on Thursday and Friday (valued at \$3,500).
- ❑ One (1) full Conference Registration – includes dinner ticket (valued at \$950).
- ❑ Printing of your organisation logo and acknowledgement as a Trade Exhibitor on the exhibitor page in the Conference Book of Abstracts (valued at \$150).
- ❑ Display of your company logo and direct company link on the Conference Web page (valued at \$150).

## EXCLUSIVENESS

- ❑ The number of Trade Exhibitors will be limited by the available exhibition spaces. If all of the sponsorship levels are sold there will be only 15 exhibition spaces remaining available.
- ❑ Space will be allocated to your organisation once your booking form and payment are received. Only one company/organisation is permitted to exhibit in each booth.
- ❑ Sponsors/Exhibitors have right to choose position in the order of receipt of payment.

**INVESTMENT: \$3,750 (EX. GST)**

# BARISTA SPONSOR

## VALUE

The barista sponsor will be able to achieve premium visibility and a high traffic flow of Conference attendees. The espresso coffee package offered by the GCCEC includes an espresso machine and grinder positioned on a trolley as an all-in-one unit.

## BENEFITS

- ❑ Sponsor name displayed on sponsor supplied floor banners located adjacent to coffee station for duration of the barista sponsorship (valued at \$300).
- ❑ Opportunity to place branding (width 1,020mm and height 710mm) on espresso machine trolley.
- ❑ Opportunity to supply sponsor branded coffee cups.
- ❑ Baristas can wear sponsor branded & supplied aprons, t-shirts and hats.
- ❑ One (1) full Conference Registration – includes dinner ticket (valued at \$950).
- ❑ Opportunity to provide promotional items to be distributed within barista area.
- ❑ Printing of your organisation logo and acknowledgement as a Barista Sponsor on the exhibitor page in the Conference Book of Abstracts (valued at \$150).
- ❑ Display of your company logo and direct company link on the Conference Web page (valued at \$150).

## EXCLUSIVENESS

- ❑ Barista packages are available in four (4) hour blocks (8:00am to midday & 12:30pm to 4:30pm) on Thursday and Friday.
- ❑ It is possible for there to be two barista sponsors each day or else a single barista sponsorship can be extended to both slots on a either day.

**INVESTMENT: \$2,000 (EX. GST) PER 4 HOUR BLOCK - PLUS COSTS**

**PAYABLE TO GCCEC - REFER TO THE DAILY BARISTA SPONSOR**

**CONDITIONS ON PAGE 14**

# ASSOCIATE SPONSOR

## VALUE

Associate Sponsorship allows smaller companies to distribute information about their products and innovations to Conference Delegates.

## BENEFITS

- ❑ One (1) full Conference Registration – includes dinner ticket (valued at \$950).
- ❑ Printing of your organisation logo and acknowledgement as an Associate Sponsor on the exhibitor page in the Conference Book of Abstracts (valued at \$150).
- ❑ Display of your company logo and direct company link on the Conference Web page (valued at \$150).
- ❑ Verbal acknowledgement as a standard session sponsor by the session Chair. Session sponsors will gain valuable exposure by aligning their organisation's brand with the topic of the chosen standard session.

## EXCLUSIVENESS

- ❑ There is no limit to the number of Associate Sponsors.

**INVESTMENT: \$1,350 (EX. GST)**

# ADDITIONAL INFORMATION

## ADDITIONAL STAFF

Additional exhibitor staff can attend the Trade Show at the rate of **\$325 + GST** which includes admission to the Plenary Sessions and morning tea, lunch and afternoon tea on the Thursday and Friday.

## ENTRY TO EXHIBITION

Sponsors and exhibitors are encouraged to invite **non-members** of the Australian Acoustical Society (clients, peers, architects etc) to attend the Trade Exhibition in non-peak times on Thursday and Friday, namely:

- 10:30am to 12:30pm Morning Session
- 1:30pm to 3:00pm Early Afternoon Session

The morning tea, lunchtime and afternoon tea session breaks on both days are to be avoided.

## ENTRY TO TECHNICAL SESSIONS & DINNER

Technical Sessions and the dinner are only open to Registered Delegates. Each Sponsorship and Trade Exhibitor package includes at least one full Conference Registration. Additional full Conference Registrations and dinner tickets can be purchased separately. Additional details can be obtained from the Exhibition and Sponsorship Manager

## PREMIUM EXHIBITION SPACE

Dimensions	6,000mm wide by 2,000mm deep
Walls	Modular walls with Exposhell infills (white laminate suitable for blue tack or 3M type hooks)
Fascia	Fascia panel, 215mm high, printed Black copy on White background (max 30 characters)
Lighting & Power	One (1) LED light and one (1) 240 Volt (4 Amp, 50 Hz) power point per booth
Furniture	Additional cost organised directly with Expo Event Services by the exhibitor. A complimentary table, tablecloth and two chairs can be provided if requested.

## STANDARD EXHIBITION SPACE

Dimensions	3,000mm wide by 2,000mm deep
Walls	Modular walls with Exposhell infills (white laminate suitable for blue tack or 3M type hooks)
Fascia	Fascia panel, 215mm high, printed Blue copy on White background (max 30 characters)
Lighting & Power	One (1) LED light and one (1) 240 Volt (4 Amp, 50 Hz) power point per booth
Included furniture	Additional cost organised directly with Expo Event Services by the exhibitor. A complimentary table, tablecloth and two chairs can be provided if requested

## EXHIBITION BOOTH SUPPLIER

Display booth erection and furniture hire is being provided by Expo Event Services (<https://expoevent.com.au>). Additional item hires to enhance your booth and Trade Show experience are available at an additional cost and are detailed on their website.

## DAILY BARISTA SPONSOR CONDITIONS

The conditions and costs associated with being a Barista Sponsor as detailed by GCCEC are<sup>2</sup>:

Coffee Machine	Two group espresso machine and grinder positioned on a trolley (all-in-one unit with water and waste connections).
Barista	Skilled barista to serve espresso coffee selections and iced lattes (approximately 50 coffees per hour)
Beverages	Vittoria blend coffee beans, hot chocolate powder, premium classic black and herbal teas. Milk options to include full cream, skim, soy, almond and oat.
Cost	<b>Minimum cost is \$1,120 (ex. GST) for four (4) hours which includes approximately 50 x 8-oz cups of coffee per hour. Additional hours of operation beyond the initial four hours will be \$280 (ex. GST) per hour.</b>
Cups	BioCups (8oz), lids, stirrers, compositable straws and sugar satchels for espresso coffee.  Clear BioCups (280mL), dome lids and straws for the iced lattes.
Branding	Branding specifications and cup requirements are available on request from GCCEC.

---

<sup>2</sup> Potential Barista Sponsors should approach the Exhibition & Sponsorship Manager for exact details and options.

## **ACCESS TO TRADE SHOW BOOTHS**

Access to the Trade Show Booths for set-up only is expected to be available between mid-morning and 3:00pm on Wednesday.

## **COMPETITIONS**

Exhibitors interested in contributing prizes for draws in the form of merchandise packs or similar are requested to contact the Exhibition and Sponsorship Manager to discuss potential options and facilitate coordination.

## **CORPORATE LOGO**

All corporate logos should be provided as high resolution images in both vector and jpeg/png formats. Any queries should be directed to the Exhibition and Sponsorship Manager.

## **DEPARTURE FROM TRADE SHOW BOOTHS**

Trade show booth exhibitors can begin departure from the completion of Afternoon Tea on Friday. All exhibitors will need to have their products removed or packaged for collection by 6pm on Friday November 8, 2024.

## **CATERING RESTRICTIONS**

There are catering restrictions for all exhibitors. Should you wish to have any catering as part of your exhibit the catering MUST be approved by both Acoustics 2024 & GCCEC. All catering must be arranged through GCCEC.

## **STAND CLEANING**

Exhibitors are responsible for arranging stand cleaning themselves.

## **TEST AND TAG**

All exhibitors MUST arrange testing and tagging of all electrical equipment prior to arrival at the exhibition.

## **SAFETY VESTS**

Exhibitors are responsible for arranging their own vests.



# SPONSORSHIP AGREEMENT

Att: Mr Richard Devereux  
Exhibition & Sponsorship Manager  
Email: [rdevereux@acransoundcontrol.com.au](mailto:rdevereux@acransoundcontrol.com.au)  
Ph: +61 7 3217 0055



Name of Organisation: \_\_\_\_\_

Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

## SPONSORSHIP CONDITIONS

### Payment

- Each payment will be invoiced in Australian dollars.
- All invoices provided will be tax invoices.
- Invoices are to be paid by EFT.
- Space will be allocated to your organisation once your booking form and **payment** are received.
- With the exception of the Diamond and Platinum Sponsors, sponsors and exhibitors have right to choose their booth position in the order of receipt of payment.

### Payment Schedule

- For bookings before 31<sup>st</sup> May 2024, 50% payment will be due upon issue of the tax invoice, with the remaining 50% to be paid in full by the 30<sup>th</sup> July 2024.
- For bookings after 31<sup>st</sup> May 2024, 100% will be due upon issue of the tax invoice.

### Cancellation Policy

To cancel a Sponsorship/Exhibition, please advise the Exhibition and Sponsorship Manager by email. Fees will be refunded as follows:

- Before 30 June 2024: 100% of amount paid less \$500
- Before 30 September 2024: 50% of amount paid
- After 30 September 2024: No refund.

## SPONSORSHIP DESCRIPTION & ASSOCIATED FEES

The sponsorship consists of the benefits and opportunities described in the *Acoustics 2024 Sponsorship Prospectus*.

Type/Category: \_\_\_\_\_ \$ \_\_\_\_\_

Preferred Booth Numbers: \_\_\_\_\_

Additional Staff \_\_\_\_\_ @\$325 each (ex. GST) \$ \_\_\_\_\_

Conference Dinner Tickets \_\_\_\_\_ @\$150 each (ex. GST) \$ \_\_\_\_\_

Subtotal (ex. GST) \$ \_\_\_\_\_

GST (10% of Subtotal) \$ \_\_\_\_\_

**Total Agreed Fee (inc. GST) \$ \_\_\_\_\_**

## AUTHORISATION

I agree to the Sponsorship Conditions and certify I am authorised to sign this agreement on behalf of the sponsor/exhibitor organisation:

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please complete and return this form to Richard Devereux (Acoustics 2024 Exhibition and Sponsorship Manager) at [rdevereux@acransoundcontrol.com.au](mailto:rdevereux@acransoundcontrol.com.au) and copy to [mhayne@soundbase.com.au](mailto:mhayne@soundbase.com.au).

## **Acoustics 2024**

### **Australian Acoustical Society (AAS)**

### **Sponsorship Booking Terms and Conditions**

Please read the following terms and conditions carefully before submitting your booking form for Acoustics 2024 Trade Exhibition. By submitting your booking form, you agree to be bound by these terms and conditions:

#### **1. Booking Confirmation:**

- 1.1. Your booking is considered confirmed only upon receipt of a completed booking form and full payment of the exhibitor package.
- 1.2. The Australian Acoustical Society (AAS) reserves the right to accept or reject any booking at its discretion.
- 1.3. All bookings are subject to availability, and booth allocation will be determined by the AAS.

#### **2. Exhibitor Package:**

- 2.1. The selected exhibitor package is as outlined in the Acoustics 2024 Sponsorship Agreement.
- 2.2. Any additional services requested by the exhibitor will be subject to availability and additional charges, if applicable.

#### **3. Payment:**

- 3.1. Payment for the exhibitor package and any additional services must be made in full and received by the specified deadline/s.
- 3.2. Late payment may result in the cancellation of the booking at the discretion of the AAS.
- 3.3. All payments must be made in Australian dollars (AUD) and must include any applicable taxes or fees.

#### **4. Cancellation and Refunds:**

- 4.1. Cancellations must be made in writing and sent to the Exhibition and Sponsorship Manager.
- 4.2. Cancellations made before the specified deadline/s may be eligible for a refund, subject to a cancellation fee as outlined in Acoustics 2024 - Sponsorship Agreement.
- 4.3. No refunds will be issued for cancellations made after the specified deadline/s.

#### **5. Booth Allocation:**

- 5.1. Booth allocation will be determined by the AAS based on availability, exhibitor package selection, and any special requests indicated by the exhibitor.
- 5.2. The exhibitor acknowledges that booth location preferences are subject to availability and are not guaranteed.

#### **6. Exhibitor Responsibilities:**

- 6.1. The exhibitor is responsible for the setup, maintenance, and bump out of their booth within the specified exhibition period.
- 6.2. Any damage caused to the booth or exhibition venue by the exhibitor or their representatives will be the responsibility of the exhibitor.
- 6.3. The exhibitor must comply with all applicable laws, regulations, and venue rules during the event.

6.4 The exhibitor must comply with all reasonable directions made by the event hosts during the event.

6.5 The exhibitor must ensure they hold adequate and appropriate insurance for this event. A copy of your Certificate of Currency may be required.

**7. Liability:**

7.1. The AAS and event organisers shall not be liable for any loss, damage, injury, or expenses incurred by the exhibitor or their representatives during the event.

7.2. The exhibitor agrees to indemnify and hold the AAS and event organisers harmless from any claims, demands, or liabilities arising out of their participation in the event.

**8. Force Majeure:**

8.1. The AAS, event organisers or venue shall not be liable or responsible for any delay, cancellation, or failure to perform its obligations due to unforeseen circumstances or events beyond its control, including but not limited to natural disasters, acts of terrorism, epidemics, or government regulations.

**9. Amendments:**

9.1. The AAS and event organisers reserve the right to make changes to the event program, venue, or these terms and conditions as deemed necessary. Exhibitors will be notified of any significant changes in a timely manner.

**10. Governing Law:**

10.1. These terms and conditions shall be governed by and construed in accordance with the laws of Queensland, Australia.